

Information for International Gender Studies Students

Welcome to the Zentrum für transdisziplinäre Geschlechterstudien (ZtG) at Humboldt-Universität zu Berlin. We are delighted that you are attending our program, and are excited to support an inspirational and successful time at our Center.

Learning Agreement

- Compile a Learning Agreement (Before Mobility)
- Update your Learning Agreement (During and After Mobility)
- Submit all versions of your signed Learning Agreement to the ZtG (with your and your Home University's signature)

Our course catalogue is online from 1 February (summer semester), and from 1 July (winter semester): <https://www.gender.hu-berlin.de/en/academics/courses/courses>.

Please note: If you attend classes outside the Gender Studies catalogue, please compile another Learning Agreement with the institute that offers the classes in question.

Course Certificate

- For every course you attend, fill out the Course Certificate, and obtain your a signature from your lecturer.
- Where applicable, ask the lecturer to fill out your grade.
- Submit your Course Certificate to Susanne Spintig.

Transcript of Records

- Fill out your Transcript of Records according to your most recent Learning Agreement (After Mobility). Then email it to Susanne Spintig!

Attend ZtG's Introduction and Closing Sessions for International Students

- The **Introduction Session** usually takes place a week before the semester starts. You will be invited personally via mail. Here, you find answers to all your questions regarding classes, the program, administrative matters, and the ZtG. You will also be introduced to our Gender Library and the computer pool.
- The **Closing Session** usually takes place a week before the semester ends. You will be invited personally via email. In this session, you can share your experience with our program, and clarify any open administrative issues.

For any questions, do not hesitate to contact us:

Susanne Spintig, susanne.spintig@hu-berlin.de, Georgenstr. 47, room 1.20